

## MINUTES

February 9, 2009

The regularly scheduled meeting of the Board of County Commissioners was called to order this 9th day of February, 2009, in meeting room 240 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman  
Rusty Sullivan, Vice-Chairman  
George Skinner, Member  
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, Denise Ellison, Doug McKenzie, Melinda Duke, Jennifer Griswold, Peggy Laizure, Deborah VanWye, Darrell Covey, Dan Cary, Susan Moffat and Sandra Longcrier.

Chairman Cleveland began the meeting with the Pledge of Allegiance.

George Skinner moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of February 2, 2009.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Per the recommendation of Tammy Howard, County Clerk, George Skinner moved, seconded by Rusty Sullivan, to table the approval the minutes of the Emergency Meeting of January 22, 2009, Regular Meeting of January 26, 2009 and Emergency Meeting of January 26, 2009.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to award County Bid #SHE-1402 – The purchase and installation of a Wireless Panic Alarm and Security System in the Cleveland County Office Building and Courthouse for the Cleveland County Sheriff's Office, 203 S Jones, Norman, Oklahoma, to the low bidder Security Logics in the amount of \$29,400.00.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, accept the Jail Report from the Sheriff's Office.

The Cleveland County Detention Center held an average of 200 inmates this reporting period. The following are the daily inmate counts which were taken at 8 a.m. on each day listed.

Date	Head Count	Pott Co.	Other	C.C.D.C.
01/27/2009 Tues	195	18	9	168
01/28/2009 Wed	193	16	9	168
01/29/2009 Thur	192	16	9	167
01/30/2009 Fri	202	16	8	178
01/31/2009 Sat	210	16	11	183
02/01/2009 Sun	216	16	11	189
02/02/2009 Mon	207	16	11	180
02/03/2009 Tues	189	16	9	164
<u>Daily Average</u>	<u>200</u>	<u>15</u>	<u>10</u>	<u>175</u>

**The Book-In comparison for this week:**

2009            42 FEMALES & 120 MALES = 162 TOTAL. (2.5% increase from last year)

\*62 Inmates listed an address outside of Cleveland County.

2008            39 FEMALES & 119 MALES = 158 TOTAL

\*72 Inmates listed an address outside of Cleveland County

**During this week:** Two workers were assigned to the Work Release Program. Seven people were out on ankle monitors. 44 people were held on Misdemeanor and 179 on Felony charges. 45 people were held on Municipal charges. 6 Juveniles were held.

No Inmates were transported to DOC.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Chairman Cleveland called for the discussion, consideration, and/or action on whether the conditions warrant the extension or extinguishment of the Burn Ban Resolution adopted on February 2, 2009.

Dan Cary advised the Board to discontinue the Burn Ban.

Chairman Cleveland moved, seconded by Rusty Sullivan, to extinguish the Burn Ban.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Residential Antidisplacement and Relocation Assistance Plan, request for release of funds, findings, environmental certification, CDBG certification of leverage and certification of exemption for HUD funded projects for the CDBG contract #12941 CDBG 07.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Notice of Appointment for Sharon Harrell, Billy Wartchow and as alternate Larry Whitehead as Receiving Officers for accounts SF2, SF3, SF4, FF2 and FF3 accounts.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Resolution of Appointment of the Cleveland County Fair Board Members: Steven B. Mann, District #2; and Harlen D. Fipps, District #3; to serve a 3 year terms beginning February 9, 2009. There were no candidates that filed for District #1 therefore an appointment will be made at a later date by the Commissioner.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to accept the 2008 Mineral Interest Report from the Oklahoma State Treasurer Unclaimed Property Division as required by Title 60 § 658.1 regarding Unclaimed Mineral Interests.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the January, 2009 monthly reports of the following:

- a. Denise Heavner, County Assessor
- b. Tammy Howard, County Clerk
- c. Rhonda Hall, Court Clerk
- d. Paula Roberts, Election Board Secretary
- e. Shari Kinney, County Health Department
- f. Sandra DeSelms, County Treasurer

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the following Blanket Purchase Orders:

- a. General Fund

09-3983 – B2A-200 Leon Pierce Body Repair	\$	6,054.88
09-3988 – R3BS2A Copelin’s Office Center		500.00
09-4069 – B2A-300 American Chemical Systems		250.00
09-4070 – B2A-300 American Chemical Systems		500.00
09-4071 - B2A-300 Rod’s Pest Control		240.00
09-4072 – B2A-300 Bob Barker Company, Inc.		1,000.00

	09-4074 – B2A-200 Rod’s Pest Control	150.00
	09-4075 – B2A-100 Hooper Printing Company, Inc.	500.00
	09-4078 – SM2 W.W. Grainger, Inc.	2,500.00
	09-4079 – SM2 Locke Supply Company	2,500.00
	09-4086 – C2 Pacer Service Center	500.00
b.	Highway Fund	
	09-3965 – T2A A Weldors Supply, Inc.	500.00
	09-3989 – T2A Warren Cat	2,510.23
	09-4030 – T2A O’Reilly Automotive	2,500.00
	09-4051 – T2A Lawson Products, Inc.	750.00
	09-4053 – T2A Jones Tire, LLC	750.00
	09-4055 – T2A Inland Truck Parts Company	4,000.00
	09-4080 – T2A T & W Tire	1,000.00
c.	Sheriff Service Fee Support Fund	
	09-4077 – CFB2-500 UniFirst	250.00
d.	Sheriff Jail Detention Fund	
	09-4073 – CFBJ2-300 Copelin’s Office Center	1,000.00
e.	Sheriff Commissary Fund	
	09-4076 – CFBC2 Thompson Commissary Supply	5,000.00
f.	Sheriff Revolving Detention Fund	
	09-4067 – CFBRE2-300 Ben E Keith	2,500.00
	09-4068 – CFBRE2-300 Sysco Food Services	3,000.00
g.	Health Department Fund	
	09-4016 – MD2 Wal-Mart Community	500.00
h.	Fair Board Fund	
	09-4085 – FF2 Automatic Fire Control Inc.	750.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$ 273,360.52
T1C	\$ 4,505.76
T2A	\$ 2,580,104.02
T2B	\$ 43,708.68
<u>T3</u>	<u>\$ 2,207,591.80</u>
Total Unrestricted	\$ 5,109,270.78

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

09-0333 – SM2	09-0077 – T2A
09-0336 – SM2	09-1383 – T2A
09-1391 – R2	09-1966 – T2A
09-1810 – B2A-500	
09-3517 – B2B-300	09-3071 – CFBRE2-300
09-3518 – B2B-300	
09-3746 – B2B-300	09-3240 – FF2

09-0504 – MD2

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 08/09</u>	
a. General Fund	\$ 571,307.65
b. Highway Fund	105,314.96
c. Health Fund	6,285.36
d. Sheriff Service Fee Fund	1,900.49
e. Sheriff Revolving Fund	33,378.32
f. Sheriff Commissary Fund	2,623.48
g. Sheriff Jail Fund	3,358.62
h. Drug Court Revolving Fund	630.00
i. County Clerk Lien Fee Fund	7,066.07
j. County Clerk Preservation Fund	6,224.56
k. Treasurer Certification Fee Fund	16,600.04
l. Fair Board Fund	4,931.76

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to enter into Executive Session for the purpose of discussion concerning various contracts, agreements and understandings pursuant to Title 25 O.S. §307 (B) (3)(4)&(7).

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Executive Session held.

Rusty Sullivan moved, seconded by Rod Cleveland, to go back into open session.  
The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

David Batton, Assistant District Attorney, stated that no discussions were reached and no votes were taken during Executive Session.

Chairman Cleveland called for the discussion, consideration and/or action on various contracts, agreements and understandings.

Chairman Cleveland moved, seconded by George Skinner, to make a motion per Legal Counsel to pursue the items discussed in executive session.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rod Cleveland seconded the motion.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.